## The Token Anokan

"Ours is the only organization I know dedicated to the individual, we work together to bring out the best in each of us and then we apply these skills to help others." Ralph Smedley



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Mark Fjellman, Immediate Past President

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Our Immediate Past President Mark shares information on the club officer positions with a short description.

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The spotlight is on Wendy Burow and how Anoka Toastmasters has helped her improve her communication skills.

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We look back at this past quarter's event and what's planned for the next quarter for the Anoka Toastmasters.

# Looking for Next Year's Club Officers

By Mark Fjellman

It's my responsibility as Immediate Past President to form a committee to find our next fiscal year's Club Officers. To ensure our membership is knowledgeable of the officer positions, I've listed them below with a short description.

**President:** As the person who sets the tone for the club, you are expected to provide helpful, supportive leadership for all the club's activities. You motivate, make peace, and facilitate as required.

**Vice President Education:** Schedule members' speeches and projects and serve as a resource for questions about education awards, speech contests, and the mentor program.

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Figure 1 Wendy Burow

### Anoka Toastmasters Member Spotlight

By Art McIntyre

I have been a Toastmaster for almost 10 years. I was curious and wanted to improve my communication skills.

What have I learned? Oh my gosh, I learned more than I ever expected!

I have learned how to write and present a speech to an audience. I have learned how to run a meeting, lead a panel discussion, mentor a fellow Toastmaster. I can answer a question "off the cuff" and so much more. Lastly, I have gained confidence in myself. Vice President Membership: Promote the club and manage the process of bringing in guests and transforming them into members.

Vice President Public Relations: Promote the club to the local community and notify the media about the club's existence and benefits it provides.

**Secretary:** Maintain all club records, manage club files, handle club correspondence, and take the minutes at each club and executive committee meeting.

**Treasurer:** Manage the club's bank account, writing checks as approved by the executive committee and depositing dues and other club revenues. You are also in charge of submitting membership-renewal dues.

**Sergeant at Arms:** Arrive early to prepare the meeting place for members, and you stay late to stow all the club's equipment.

## Reflection's

By Art McIntyre



Figure 2Always looking for the next exciting thing! Some of our members go bowling in February.